



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 7 November 2017

MINUTES

Councillors Present – Cllr R Andrews (Vice Chair), Cllr G Beach, Cllr A Bickley, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne and Cllr D Stukenbroeker.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 1 member of the public.

16/644 Apologies for absence – Cllr S Brown, Cllr R Macken, Cllr N Relph and Cllr M Zumbuhl.

16/645 Not present – Cllr J Baldwin.

16/646 Declarations of Interest in agenda items – None.

16/647 To confirm the minutes of Council meeting of 3 October 2017 – It was **RESOLVED** that the minutes were signed as a true record.

16/648 To confirm the minutes of the Planning Committee meeting of 3 October and Fishponds Committee meeting of 17 October and receive the following recommendations:-

- (a) At the time of an emergency, the Senior Committee would take the lead and a member of the Communication Committee (the Chair or person nominated by the Chair) would join the Senior Committee for the duration of the emergency. (Communications meeting 26 September).
- (b) That the wildflower meadow is cut by Ubico and the arisings collected (£70) and the wildflower meadow is added to Ubico's grass cutting schedule for 3 cuts per year (£120 per cut).
- (c) McCracken & Son's quote is accepted for the bridge replacement (£1120) and minor repairs to the boardwalk.
- (d) James Gillies quote is accepted to survey the pond and undertake assessments (£100).

It was **RESOLVED** that the minutes are signed as true records and the recommendations are approved.

16/649 Public Participation:-

- (a) Ms Stonham was thanked for producing the revised Eynsham Directory. It was noted that this is the last Eynsham Directory to be produced by Ms Stonham.
- (b) County Councillor Mathew reported that OCC is to receive £300m from Government via the Houses Infrastructure Levy. £115m will be used on improvements to the A40/West Oxfordshire. It was felt that the proposed A40 bus lane will be a waste of money and an alternative method of transport should be considered for what's left of the old railway line to Oxford.

16/650 To welcome Carl Rylett as a co-opted member of the Council. To receive Carl's Declaration of Acceptance of Office and Committee membership information – Cllr Rylett signed his Declaration of Acceptance of Office and was welcomed to the Council. It was agreed that Cllr Rylett will be a member of the Fishponds and Play Areas Committees.

16/651 Correspondence:-

- (a) Mr Powell – Letter of appreciation for Mr Powell's leaving gifts. Noted.
- (b) Resident – Email concerning Eynsham's poor mobile network. Clerk is to forward the email to Will Barton, WODC for consideration and a response.
- (c) Robert Courts MP – Message in a Bottle Scheme. Noted.

16/652 The Clerk's Report was received and discussed. Cllr Osborne (on behalf of Cllr Brown) advised that the football clubs do not wish to pursue new changing room facilities (by re-purposing the Public Toilets building) and that facilities at the Pavilion are not fit for purpose. It was noted that Eynsham Football Club continue to request use of the kitchen free of charge for matches – the Clerk has reiterated the Council's position to the Club. Cllr Beach discussed the lack of keys for the Pavilion and the possibility of changing the locks or duplicating existing ones. Clerk is to consider options.

16/653 To consider and approve Oxfordshire County Council's Agreement under S101 of the Local Government Act 1972 – It was **RESOLVED** that the Agreement is signed for grass cutting functions.

16/654 To consider and approve a licence for the installation of art work at Wharf Stream Way – Cllr Stukenbroeker had reservations about the licence. Cllr Osborne advised that Wharf Stream Way will be inspected on a quarterly basis to identify risks in the same way that other Council property is inspected which was welcomed by the Council. It was **RESOLVED** that the licence is signed.

16/655 To consider a response to the proposed diversion of Eynsham Public Right of Way 206/30 (Part) consultation – response deadline 16 November 2017 – It was noted that Cllrs Beach, Andrews and Stukenbroeker met with West Oxfordshire District Council (WODC) representatives to discuss the proposal. It was **RESOLVED** that the circulated objection response drafted by Cllr Andrews, is sent by the Council.

16/656 Lower Churchyard at St Leonard's Church:-

- (a) To note that a Final Order in Council discontinuing burials has been made – Document was circulated and noted.
- (b) To note receipt of a request to transfer the maintenance of the churchyard by St Leonard's PCC – Document was circulated and noted.
- (c) To consider and resolve to request West Oxfordshire District Council take over the maintenance of the churchyard in accordance with Local Government Act 1972 s215 – It was **RESOLVED** that WODC is requested to maintain the churchyard with immediate effect.

16/657 Finance:-

- (a) To approve payment of accounts - It was **RESOLVED** to pay the accounts as presented.
- (b) To be advised of income and expenditure - The income and expenditure reports were reviewed.

16/658 To consider and approve Christmas decoration costs totalling £2735 – It was **RESOLVED** that the Christmas decoration costs are approved in accordance with previous years' arrangements. Clerk is to obtain new quotes for this work next year.

16/659 To consider and approve installation of a bench with hardstanding at the Skate Park at a cost of approx. £1300 – It was **RESOLVED** that the Clerk purchase a bench for installation in the area of the Skate Park and accept a £400 grant from Eynsham Rotary Club towards it.

16/660 To consider and approve installation of a dog bin in the area of the Thames Water Pumping Station at a cost of £219.92 – It was **RESOLVED** that Ubico is asked to install and service the bin. Cllr Crowley requested that a dog bin is relocated to the opposite side of its current position on Witney Road. Clerk and Cllr Beach is to review for future consideration.

16/661 To consider play area inspection training by Oxfordshire Playing Fields Association – It was **RESOLVED** that 6 places are booked for play area inspection training.

16/662 To discuss required hedge/tree maintenance and weedkilling work – Cllr Andrews advised that tree work is required at Dovehouse Close and the Clerk advised that weedkilling and other maintenance work is required. Clerk is to review areas with Cllr Andrews and obtain quotes.

16/663 To note concerns with the Council's properties and agree surveys to be undertaken – The Clerk advised that property surveys are required due to problems being experienced. It was agreed that quotes will be obtained. Cllr Beach advised that attempted arson had recently occurred at the Pavilion and the Police are aware of ongoing anti-social behaviour currently being experienced.

16/664 To hear reports from Councillors representing the Council on outside bodies:-

- (a) West Oxfordshire District Council (Cllr Emery) - Noted that his recent work included Broadband contracts, 2020 work, electrical vehicle charging points, Lowlands Planning meeting, Full Council meeting (no business effecting Eynsham directly), Eynsham SDA/developments and OALC Exec meeting. All Local Plan documents were released by WODC today and will be reviewed by the end of the week.
- (b) Ian Hudspeth, Oxfordshire County Council – Discussion included grass cutting agreement.
- (c) Annual Stewards Walk – Progress on jobs is being made with Highways.
- (d) Raymond Cheung, Oxfordshire County Council – A40 night time works discussed and problems have now subsided. Surveying work is due to be completed by 18 December 2017.
- (e) Woodstock Town Meeting – Noted that Woodstock is facing development challenges.
- (f) West Oxfordshire District Council (Cllr Beach) – Noted that a draft paper which was produced for consideration by the Cabinet, was not considered after all. Other discussions included the Local Plan, Eynsham Neighbourhood Plan and the proposed footpath diversion.
- (g) Geoff Barrell, Oxfordshire County Council – S106 funding. Double yellow lining work will be undertaken as part of the Star Close development. Cllr Beach is to check with the Police whether additional areas also need to be considered.

16/665 To receive an update on the Eynsham Neighbourhood Plan – The Neighbourhood Plan was due to be completed yesterday. An update is to be obtained from WODC accordingly.

16/666 To receive an update on the introduction of a 20mph zone – The Urbanists final report has been received and will be reviewed at the next meeting.

16/667 To note dates of the next Eynsham Parish Council meetings:-

- Play Areas Committee – 14 November at 6.30pm.
- Finance & General Purpose – 14 November at 7.30pm
- Planning (if required) – 5 December at 6.30pm.
- Full Council – 5 December at 7.30pm followed by a reception at The Queens Head.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.

16/668 To consider quotes for repair work at Dovehouse Close Play Area – It was **RESOLVED** to accept the quote by Trevor Stewart Play Equipment.

16/669 To consider quotes for the demolition of the Public Toilets building – It was **RESOLVED** to accept the quote by Maylarch subject to an acceptable completion date or immediate safety fencing being erected and appropriate ground protection being used.

The meeting closed at 9.30pm