



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 3 October 2017

MINUTES

Councillors Present – Cllr R Andrews (Vice Chair), Cllr J Baldwin, Cllr A Bickley, Cllr P Emery, Cllr A Musson, Cllr S Osborne, Cllr N Relph, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 2 members of the public.

16/627 Apologies for absence – Cllr G Beach, Cllr S Brown, Cllr K Crowe, Cllr T Crowley and Cllr R Macken.

16/628 Declarations of Interest in agenda items – None.

16/629 To confirm the minutes of Council meeting of 5 September 2017 – It was **RESOLVED** that the minutes were signed as a true record.

16/630 To confirm the minutes of the Play Areas Committee of 12 September, Footpaths Committee of 12 September, Communications Committee of 26 September and receive the following recommendations:-

- (a) To accept the transfer of £2850 from Wharf Stream Way Reserves to Wharf Stream Way to bring the code within budget.
- (b) Paul Hughes to produce a map of Eynsham Mill Walk at an estimated cost of £200.
- (c) To accept Pumpkin Pip's quote of £1375 for website improvements.
- (d) To accept Windrush Group's quote of £990 for Eynsham Directory printing.

The minutes of the Planning Committee meeting of 5 September will be considered at the next Full Council meeting due to an amendment. The recommendation regarding an Emergency Committee (agenda item 4 (c)) will be reworded for consideration at the next Full Council meeting. It was **RESOLVED** that the minutes are signed as true records and the recommendations are approved.

16/631 Public Participation:-

- (a) County Councillor Mathew provided a report on Oxfordshire County Council (OCC) activities. It was noted that despite a Temporary Traffic Regulation Order not being issued, the A40 has been closed at night due to investigation works relating to bus lane plans. Residents are being inconvenienced by the closure and light pollution. (Cllr Baldwin joined the meeting). Cllr Mathew advised that he continues to pursue OCC for a meeting regarding the Swinford Toll Bridge. The Gladman Barnard Gate Garden Village meeting at South Leigh was discussed and noted that around 100 people attended. It was noted that a new action group has been set up.
- (b) Carl Rylett (applicant for co-option to the Council) introduced himself to those present. Cllr Andrews welcomed Carl to the meeting and advised his application was to be resolved next.
- (c) Ms Stonham circulated cover options for the new version of the Eynsham Directory.

16/632 To consider Carl Rylett as a co-opted member of the Council – It was **RESOLVED** that Carl Rylett is co-opted to the Council. Clerk is to contact Democratic Services, West Oxfordshire District Council (WODC) accordingly.

16/633 Correspondence:-

- (a) Cllr Colin Dingwall, WODC – Meeting with Town & Parish Councils – Wed 22 Nov, 6.45-7.00 @ Woodgreen. Councillors are to let the Clerk know if they wish to attend.
- (b) CPRE West Oxfordshire – The Clerk summarised problems experienced by CPRE during their AGM at the Pavilion. Cllr Andrews referred to Eynsham Football Club's response to the Clerk's letter and it was confirmed that the Club hire the changing room facilities only on their match days and not the whole building (currently at £36 per match). It was **RESOLVED** that the Clerk draft an agreement specifying use of the facilities for signature by the Club. Clerk is also to ensure all regular hirers have agreements and deposits are held.

(c) Resident - Lack of regular grass cutting specifically at the play areas – The Clerk is currently pursuing grass cutting concerns with Ubico.

16/634 The Clerk's Report was received and discussed. It was agreed that the Clerk:- (1) Pursue sponsorship options with other local organisations and businesses and obtain annual maintenance costs for Lavender planting of the roundabouts. (2) Contact the Football Managers Association to request a decision (by the Council's next meeting date) as to whether the football clubs are willing to pay for new changing room facilities. Clerk is to add demolition of the Public Toilets building to the next meeting agenda for resolution in the event that a response from the Association has not been received. The Clerk recommended that Heras fencing is erected around the building. It was felt that demolition of the building is to be pursued as a priority.

16/635 To note the forthcoming closure of the Lower Churchyard at St Leonard's Church and notice provided to West Oxfordshire District Council for its future maintenance – A Churchyard Closure Order has not yet been received. Cllr Musson queried whether the possibility of a creating a new Burial Ground at John Jago's land has been exhausted. Clerk is to review the position.

16/636 Finance:-

- (a) It was **RESOLVED** to pay the accounts as presented.
- (b) The income and expenditure reports were reviewed.
- (c) It was **RESOLVED** that the Annual Return, BDO LLPs report and certificate was approved and accepted.

16/637 To consider purchasing 10 litter pickers for community use – It was **RESOLVED** that the Clerk purchase litter pickers from HC Slingsby at £12.74 each.

16/638 To consider Christmas decoration arrangements for 2017 – It was **RESOLVED** that the Council have the same decorations as the previous year. Clerk is to check whether an electricity supply can be provided from The Red Lion for festive lighting. It was noted that replacement lights need to be purchased and 4 Christmas trees are to be ordered from Evenlode DIY.

16/639 To hear reports from Councillors representing the Council on outside bodies:-

- (a) Polar Ventures and WODC Lowlands Planning Meeting – The footpath diversion will now go to formal consultation. A community meeting is to be organised to address concerns.
- (b) Bartholomew School – Meetings to discuss new/refurbished tennis courts for community use. Cllr Crowley's circulated report also refers.
- (c) Oxfordshire Playing Fields Association meeting – Cllr Bickley reported that we are able to obtain advice and receive play area inspection training (to be organised). Cllr Mathew offered to circulate the training information to other parishes.

16/640 To receive an update on the Eynsham Neighbourhood Plan – The Neighbourhood Plan is now with the Independent Examiner, Ann Skippers who has all the information required. Cllr Emery provided an update on WODC's Local Plan.

16/641 To receive an update on the introduction of a 20mph zone – A small number of comments have been received from residents on the options available. The Urbanists final report is awaited.

16/642 To note dates of the next Eynsham Parish Council meetings:-

- Fishponds Committee – 17 October at 7.30pm.
- Planning (if required) – 7 November at 6.30pm.
- Full Council – 7 November at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.

16/643 To discuss employment issues regarding the Playground Supervisor – It was noted that Mr Powell has resigned. It was agreed that the Clerk draft a revised job profile to include general maintenance work for the Council's consideration. It was **RESOLVED** that a gift is purchased in gratitude of Mr Powell's length of service.

The meeting closed at 9.00pm