



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 5 September 2017

MINUTES

Councillors Present – Cllr G Beach (Chair), Cllr R Andrews, Cllr A Bickley, Cllr S Brown, Cllr K Crowe, Cllr T Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr N Relph, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council and 3 members of the public.

16/609 Apologies for absence – Cllr J Baldwin and Cllr S Osborne.

16/610 Declarations of Interest – None.

16/611 To confirm the minutes of the Traffic Advisory Committee meeting of 18 July, Finance & General Purposes Committee meeting of 25 July and Planning Committee meeting of 8 August and receive recommendations:-

- (a) To consider and approve the amended Asset Register.
- (b) To note the transfer of £2300 from the Community Programme Reserves to Community Facilities Legal & Professional Fees to bring the code within budget.
- (c) To consider and approve revised Terms of Reference for the Planning Committee.

It was **RESOLVED** that the minutes are signed as true records and all recommendations are approved.

16/612 Public Participation:-

- (a) A resident requested that a dog waste bin is installed in the area of the Thames Water Pumping Station, B4449. It was **RESOLVED** that the Clerk investigate the costs and whether Ubico will service the bin in the proposed location.
- (b) A resident raised concern at the poor visibility (looking south) when trying to cross the B4449 at the Thames Water Pumping Station. It was noted that the trees need to be cut back. It was **RESOLVED** that the Clerk request OCC cut the trees away from the road.
- (c) It was noted that the noticeboard at Bitterell needs to display meeting agendas and be kept up to date. Cllr Stukenbroeker agreed to re-commence its maintenance.
- (d) Cllr Mosson requested that 10 long-handled litter pickers are purchased for use by the litterpick volunteers. It was **RESOLVED** that the Clerk obtain costs.
- (e) Cllr Emery raised OCC's consultation on Burford's proposed weight limit restriction.

16/613 Correspondence:-

- (a) Marie Barnes, Legal Officer, WODC – Provisional consultation on the proposed diversion of Eynsham Footpath No. 206/30 (part) at Station Road, Eynsham. Cllr Beach commented that the correspondence had been sent to the Bartholomew Rooms instead of the Clerk's address and noted the poor quality of the map. The item will be discussed at WODC's forthcoming Lowlands Area Planning Sub-Committee. A formal consultation will be held in due course.
- (b) Giles Hughes, Head of Strategic Planning, WODC – Engagement with the Parish Council regarding the Oxfordshire Cotswolds Garden Village. Cllr Beach advised, despite shortcomings in the correspondence, there is now a need to re-engage with WODC and sort consent to attend a meeting.
- (c) Cllr James Mills, Leader of the Council, WODC – Liaison meetings regarding strategic planning issues in Eynsham. This was discussed as part of the previous correspondence.
- (d) OCC Household Waste Recycling Centre charges. The new fee system was noted.
- (e) Post Office closure dates due to refurbishment (Thurs 5 Oct 17:30-Fri 27 Oct 13:00). Noted.

- (f) Astrid Harvey, Community Planning Officer, WODC – Public Notice inviting comments to the Eynsham Neighbourhood Development Plan pre-submission consultation. Consultations close on Thursday 12 September. Cllr Andrews advised that the method for commenting online isn't good enough and a proper form will be available from today for use. The consultation period will be extended by 1 week for people to respond.
- (g) Chris Sugden, Director, Eynsham Churches Holiday Club – Report provided and thanks the Council for the financial support. Noted.
- (h) David Miller, Secretary, August Oasis – Thanks the Council for the financial support. Noted.
- (i) Soldiers of Oxfordshire Museum – Donation request. For consideration at the Finance & General Purpose Meeting in October.

It was noted that there had been email correspondence circulated regarding travellers re-occupying the site to the rear of the Thames Water Pumping Station. Criminal damage and trespass has occurred. The matter is with Peter Gammond, Traveller Site Officer, OCC and the Police. Allotment holders are urged to report any criminal acts they experience, to the Police.

16/614 To note satisfactory completion of the Clerk's probationary period – It was **RESOLVED** that the Clerk's probationary period had been satisfactorily completed.

16/615 The Clerk's Report was received and discussed. It was **RESOLVED** that the Clerk obtain annual maintenance costs for Lavender planting on the roundabouts and contact Polar Technology to explore the possibility of roundabout sponsorship. It was agreed that the Clerk pursue costs and options for a tree inspection and maintenance programme.

16/616 To note the forthcoming closure of the Lower Churchyard at St Leonard's Church and notice provided to West Oxfordshire District Council for its future maintenance – A Churchyard Closure Order is likely to be issued at the October meeting of the Privvy Council. When the Order is received by the Church, a transfer of maintenance request will be forwarded to the Parish Council. On its receipt, a meeting will be required to resolve that the request is forwarded to WODC.

16/617 To consider quotes for the replacement rope bridge at Old Witney Road Play Area – It was **RESOLVED** that the quote for SAS Playgrounds is accepted.

16/618 To consider a quote for a water safety review by RoSPA at the Fishponds – It was **RESOLVED** that RoSPA's quote is accepted.

16/619 To consider adding 3 areas to the grass cutting maintenance schedule – It was **RESOLVED** that verges at Star Close, Willows Edge (to the fence line only) and the Thames Water Pumping Station are added to the grass maintenance schedule.

16/620 To consider installing a litter bin at Hazeldene Close – It was **RESOLVED** that Ubico provide, install and empty a new litter bin next to the noticeboard at Hazeldene Close.

16/621 To consider quotes for refurbishment work at the Pavilion – It was **RESOLVED** that Carl Devonport's quote is accepted.

16/622 Finance – It was **RESOLVED** to pay the accounts as presented. The income and expenditure reports were reviewed.

16/623 To hear reports from Councillors representing the Council on outside bodies:-

- (a) Traffic Advisory Committee Meeting – Noted that OCC's comments are positive.
- (b) Hanborough Close – OCC is checking ownership of the ditch.
- (c) Ian Hudspeth, Oxfordshire County Council – Park & Ride and A40 discussed.
- (d) Corlan Farm – Positive meeting and group will become involved in future meetings regarding West Eynsham.
- (e) Citizens Advice AGM – Substantial increase in the number of people being assisted.
- (f) Gladmans Barnard Gate Garden Village Exhibition – Exhibition boards are at the Bartholomew Rooms. Contact the Clerk or Chairman if anyone would like to view the boards.
- (g) Martin Flatman, Hazeldene – Issues raised have been covered above.
- (h) West Eynsham – Positive meeting held. Meeting notes will be circulated to all Councillors.

16/624 To receive an update on the provision of Wifi in the Bartholomew Rooms – Cllr Relph advised that Wifi is being installed on 11 September.

16/625 To receive an update on the Eynsham Neighbourhood Plan following its' submission to WODC – The Plan is going through the formal consultation process and a comment form is available on WODC's website.

To receive an update on the introduction of a 20mph zone - It was noted that a meeting with the Urbanists is being held on 6 September and the meeting notes will be circulated. Further consideration needs to be given to the entrance points into the Village. Funding was discussed – some money will come from S106 funding.

16/626 To note dates of the next Eynsham Parish Council meetings:-

- Footpaths Committee – 12 September at 6.30pm. Re-arranged from 26 September.
- Play Areas Committee – 12 September at 7.30pm.
- Communications Committee – 26 September at 7.30pm.
- Planning (if required) – 3 October at 6.30pm.
- Full Council – 3 October at 7.30pm.

The meeting closed at 9.30pm