



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 11 July 2017

MINUTES

Councillors Present – Cllr G Beach (Chair), Cllr R Andrews, Cllr J Baldwin, Cllr A Bickley, Cllr T Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Cllr Mathew and 4 members of the public.

16/595 Apologies for absence – Cllr S Brown and Cllr K Crowe.

16/596 Declarations of Interest – Cllr Stukenbroeker declared an interest in agenda 10 (c) planning application for 22 Orchard Close.

16/597 Minutes of Committee and Council meetings for the period 10 January to 20 June 2017 – It was **RESOLVED** that the minutes are signed as true records.

16/598 Public Participation – Cllr Mathew reported that Oxfordshire County Council (OCC) has terminated its contract with Carillion on property matters. Cllr Mathew will be attending West Oxfordshire District Council's (WODC) Local Plan Examination Hearings to represent Eynsham and Cassington. A resident queried whether the Council anticipates spending money on a Strategic Environment Assessment (as part of the Neighbourhood Plan work), which it does not.

16/599 Correspondence:-

- (a) Email WODC – Naming of development at Land at Newland Street. It was **RESOLVED** that the proposed names are acceptable.
- (b) Email from a resident – Raising awareness of a Vodafone mast being erected at Everest Roofing. Noted.
- (c) Email Cherwell District Council - Forthcoming Planning Policy Consultation. Noted.
- (d) Email Eynsham Carnival Committee – Thanks the Council for use of the Pavilion over the weekend. Noted.
- (e) Letter West Oxfordshire Citizens Advice – Thanks the Council for the donation of £400.
- (f) Email Bidwells – Agreement in principle to the change of use of the Public Toilets and bench installation.

16/600 The Clerk's Report was received and discussed. The detailed format was appreciated.

16/601 To note the forthcoming closure of the Lower Churchyard at St Leonard's Church and notice provided to West Oxfordshire District Council for its future maintenance – The Clerk is liaising with WODC and St Leonard's Church on timely procedures for the transfer of maintenance liability of the (Lower) Churchyard.

16/602 To consider a one-off grant of £30 for the Eynsham Skate Park Jam – Sue Hunt has requested funds to be spent towards spray paint for the Skate Park Jam being held on 15 July. It was noted that £126.69 was raised from the opening of the Skate Park and donated to the Parish Council in November 2016. It was **RESOLVED** that the sum of £30 is provided.

16/603 Finance – It was **RESOLVED** to pay the accounts as presented. The income and expenditure reports were reviewed.

16/604 The Council considered planning applications:-

- (a) 17/02110/HHD – 8 Wytham View – Replace existing chain link fence to front of property with new higher fencing and entrance gate.
- (b) 17/01851/FUL – Bartholomew School, Witney Road – Extend the use of two temporary class rooms attached forming one building on the school site for the next 5 years.
- (c) 17/02006/HHD – 22 Orchard Close – Erection of conservatory to side elevation.
- (d) 17/01930/FUL – Malthouse, Queen Street – Change of use of part of first floor to flat.

- (e) 17/01932/LBC – Malthouse, Queen Street – Internal alterations to create first floor flat.
- (f) 17/01669/HHD 6 Thames Street – Alterations and conversion of loft space. (Considered due to response time deadline).

The Council considered not to comment on any of the above applications.

16/605 To hear reports from Councillors representing the Council on outside bodies:-

- (a) OCVA (Oxfordshire Community & Voluntary Association) – Cllr Emery reported that he had attended an event on creating communities in large developments. It was noted that Tom McCulloch (Community First) has offered to talk to the Council to discuss this further.
- (b) OALC (Oxfordshire Association of Local Councils) – Cllr Emery advised he had attended its AGM.
- (c) Derrymerrye Farm – Cllr Beach reported that a further update had been provided by the developers.
- (d) West Oxfordshire District Council, Lowlands Area Planning Sub-Committee – Cllr Beach reported that he had recently attended 2 meetings.
- (e) Nicky Chambers, EPIC – Cllr Beach and Nicky Chambers recently met for a general discussion. It was noted that the two organisations will continue to work closely together and maintain their good relationship.
- (f) Bidwells – Hanborough Close & Public Toilets – Work continues with the College, WODC and OCC to have the land and culverts cleaned. See overleaf regarding the Public Toilets.
- (g) Roy Wilkins – Village Hall Trees – It was noted that 2 large trees to the front of the Village Hall are causing concern to residents and following consideration of professional advice, will be trimmed.
- (h) Royal British Legion – It was noted that St Leonard’s Church own the War Memorial Garden (which is maintained by the Gardening Club) and the War Memorial was owned by a War Memorial Committee which no longer exists. The Royal British Legion currently maintain the War Memorial. Cllr Baldwin offered to contact the War Memorials Trust to obtain further ownership information. St Leonard’s Church is to buy land owned by The Red Lion.
- (i) Giles Hughes, West Oxfordshire District Council – Following a meeting with Councillors and WODC, a 5 point plan has been tabled to improve transparency/working relationships in order to focus on the development north of the A40.

It was noted that Gladman has requested a meeting with South Leigh Parish Council and the Council regarding the Barnard Gate Garden Village. Cllr Crowley and County Councillor Mathew left the meeting.

16/606 Provision of Wifi in the Bartholomew Room – The Clerk has registered the Bartholomew Rooms address with Royal Mail and Cllr Relph will now progress an order with BT.

16/607 To resolve to agree changes that members wish to put forward to the updated version of the Eynsham Neighbourhood Plan and to submit it to WODC for taking through the formal stages of adoption – Cllr Andrews advised that one minor amendment has been included (a petition).

Discussion ensued on the legal requirement for the Neighbourhood Plan (NP) to be in accordance with the Local Plan and the need for the Council to ensure residents are informed of important implications when considering how to vote at the future public referendum. 2 members of public were permitted to speak who gave their opinion on how the NP would provide future protection to the Village. It was **RESOLVED** that the Eynsham Neighbourhood Plan is now submitted to WODC. Proposed by Cllr Andrews, seconded by Cllr Emery, 8 in favour, 1 abstention, carried.

16/608 To note dates of the next Eynsham Parish Council meetings:-

- Traffic Advisory Committee – 18 July at 7.30pm.
- Finance & General Purpose Committee – 25 July at 7.30pm.
- Planning Committee – 8 August at 7.30pm.
- Planning (if required) – 5 September at 6.30pm. Full Council – 5 September at 7.30pm.

The meeting closed at 9.25pm