



# EYNSHAM PARISH COUNCIL

Annual Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 2 May 2017

## MINUTES

**Present: Councillors** - Mr G Beach (Chair), Mr R Andrews, Mr A Bickley, Ms T Crowley, Ms K Crowe, Mr P Emery, Mr R Macken, Mr A Mosson, Mr N Relph, Mr D Stukenbroeker, Mr M Zumbuhl.  
**Also in Attendance:** Clerk to the Council, County Cllr Mathew and 3 members of the public.

**16/553 Election of Chair** – Cllr Beach was elected as Chair for the year 2017/18. The Acceptance of Office was signed and witnessed.

**16/554 Election of Vice Chair** – Cllr Andrews was elected as Vice Chair for the year 2017/18. The Acceptance of Office was signed and witnessed.

**16/555 Apologies for absence** – Ms J Baldwin, Ms S Brown and Ms S Osborne.

**16/556 Declarations of Interest** – None.

**16/557 Minutes of the meeting held on 4 April 2017** – It was **RESOLVED** that the minutes are signed as a true record.

**16/558 Public Participation** – None.

**16/559 Correspondence** –

- Community First Oxfordshire – Community Transport Network meeting at Yarnton Village Hall on Monday 22nd May, 1pm to 3.30pm.
- Robert Courts MP – Superfast Broadband needs – Mr Beach is to raise this subject with Robert Courts MP a forthcoming meeting.
- Annual membership of Community First Oxfordshire – It was **RESOLVED** to become a member.
- Annual membership of Oxfordshire Playing Fields Association – It was **RESOLVED** to become a member.
- The Urbanists – Mr Andrews is to re-send the letter to Ms Crowley for information purposes. Clerk is to contact Oxfordshire County Council to obtain the speed survey data.

**16/560 The Clerk's Report** was received and discussed. It was noted that anti-social behaviour has occurred at The Pavilion. Materials have been removed to prevent easy access to the roof and repairs are to be undertaken shortly to a broken sky-light. On completion of repairs, the domes are to be replaced and security equipment checked.

**16/561 To discuss matters arising at the Annual Parish Meeting.** It was felt that matters raised at the meeting have been addressed. Mr Emery is to raise unacceptable advertising signs at The Swan and The Red Lion with WODC.

**16/562 Finance** – It was **RESOLVED** to pay the accounts as presented. The income & expenditure reports were noted.

**16/562 The Council considered planning applications**

- 17/01244/HHD 27 Hanborough Road. Extend existing driveway. Eynsham Parish Council has no objection on condition that plastic ground reinforcing mesh is used instead of concrete alternatives on the grass verge and that the existing concrete driveway be removed and replaced with grass matching the existing verge. Reason: to improve the visual amenity of the site.

Whilst no planning application has yet been received from The Red Lion for improvements, it was agreed that Mr Andrews will draft a letter to the pub outlining the Council's considerations.

**15/563 Committees** – To appoint members to Parish Council Committees –

- Senior – Mr Beach, Mr Andrews, Mr Mosson, Ms Osborne, Mr Stukenbroeker.

- Finance & General Purpose – Mr Beach, Mr Andrews, Mr Mosson, Mr Relph, Mr Macken, Mr Stukenbroeker.
- Planning – Mr Beach, Mr Andrews, Mr Stukenbroeker, Mr Bickley, Mr Emery, Mr Mosson, Mr Relph, Ms Baldwin.
- Play Areas – Mr Beach, Mr Andrews, Mr Bickley. Ms Brown, Ms Osborne, Dr Zumbuhl, Mr Macken.
- Communications – Mr Beach, Mr Andrews, Mr Emery, Ms Osborne, Mr Stukenbroeker, Ms Crowley, Dr M Zumbuhl.
- Fishponds – Ms Osborne, Ms Brown, Ms Baldwin, Mr Beach, Mr Andrews, Mr Bickley, Mr Emery.
- Footpaths – Ms Osborne, Mr Beach, Mr Andrews, Mr Bickley, Ms Brown, Dr Zumbuhl.
- Gravel & Minerals – Mr Emery, Mr Beach, Mr Andrews, Mr Mosson.
- Emergency Planning – Ms Crowley, Mr Relph, Mr Beach, Mr Andrews.

#### **16/564 Appointment of Representatives to Outside Bodies**

- Allotments (1 member) – Mr Bickley
- Oxfordshire Association of Local Councils (1 member) – Mr Emery
- Worton Farm Liaison (1 member) – Mr Beach
- Playing Fields Management Committee (2 members) – Ms Brown and Ms Osborne
- Traffic Advisory Committee (4 members) – Mr Beach, Mr Andrews, Ms Osborne, Mr Stukenbroeker, Ms Crowley, Ms Baldwin
- Transport Representative – Mr Stukenbroeker
- Village Hall Management (2 members) – Ms Crowley, Ms Baldwin
- Eynsham Charities (1 member) – Mr Mosson
- Bartholomew Sports Hall Management Committee (1 member) – Ms Crowley
- Neighbourhood Plan/Eynsham Futures – Mr Andrews, Ms Baldwin, Mr Stukenbroeker
- Broadband Champion – Mr Relph
- Brize Norton Liaison Group – Mr Beach
- Playing Field Alarm Co-ordinator – Mr Macken, Mr Andrews. Clerk is to make appropriate security arrangements.

**16/565 To discuss actions a parish or town council can take to improve dispute resolution locally**  
Council discussed whether it was appropriate or necessary for a grievance policy to be adopted. Mr Emery is to check whether parts of OALC's policy can be adopted and whether OALC can act as an advisory panel.

**16/566 Neighbourhood Plan update** – Mr Andrews provided a summary of the 'healthcheck' procedure which is currently being undertaken by the Independent Examiner. The Examiner's report is due on Tuesday 9 May. Mr Andrews raised the possibility of a 'bus zone' being created for the village centre which would promote pedestrian access.

**16/567 Committee Meetings** – The Council received recommendations for the following meetings:

- Communications – 23 May at 7.30pm
- Planning (if required) – 6 June 2017 at 6.30pm
- Play Areas – 13 June 2017 at 6.30pm.
- Fishponds – 13 June 2017 at 7.30pm.
- Planning (if required) – 11 July 2017 at 6.30pm
- Traffic Advisory Meeting – 18 July 2017 at 7.30pm
- Finance and General Purpose – 25 July at 7.30pm

**16/568 To note dates of the next Eynsham Parish Council meetings:**

- Full Council Meeting – 6 June 2017 at 7.30pm
- Full Council Meeting – 11 July 2017 at 7.30pm

Note – No Full Council Meeting or Planning meeting in August.

**The meeting closed at 9.35pm**