



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 4 December 2018

## MINUTES

**Councillors Present** - Cllr G Beach (Chairman), Cllr R Andrews, Cllr A Bickley, Cllr K Crowe, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr D Stukenbroeker.

**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 1 member of the public.

**To receive apologies for absence** – Cllr J Baldwin, Cllr S Brown, Cllr P Crowley and Cllr M Zumbuhl. *Members stood for a moments silence to think of an Eynsham person (and their family) who had recently lost their life in a local road accident.*

**18/188 To confirm the minutes of the Parish Council meeting of 6 November 2018** – It was **RESOLVED** that the minutes were signed as a true record.

**18/189 To receive Declarations of Interest in agenda items** – Cllr Beach and Cllr Rylett declared interests in agenda item 8(d) (LGS 10 Fruitlands Wood) and Cllr Andrews declared an interest in agenda item 8(d) (LGS 4 Dovehouse Open Space).

**18/190 Public Participation** – County Cllr Mathew reported on Oxfordshire County Council's (OCC) recent [A40 Corridor Consultation](#) and noted the inaccurate A40 traffic figures. It was noted that Cllr Mathew continues to object to the proposals and encouraged everyone to respond to the consultation. He also encouraged residents to respond to the [Oxfordshire Fire & Rescue Service: Community Risk Management Plan](#) consultation.

**18/191 To receive correspondence:-**

- (a) OCC A40 Corridor consultation notice – Members felt it would be beneficial for OCC Officers to attend the next Parish Council meeting to answer questions. Clerk is to confirm their attendance. Cllr Emery is to draft a list of points to publish online (to encourage residents to respond to the consultation) and to raise with the Officers.
- (b) Email from resident – HGVs parking overnight in Mill Street. Members have not observed any problems – to be monitored.
- (c) Letter from Oxfordshire Family History Society – Queries raised regarding the War Memorial.
- (d) Letter from resident – Requests use of artwork. Cllr Osborne is investigating ownership of the copyright. If the Council owns the copyright, it has no objection for the artwork to be used.

**18/192 To consider the Clerk's Report and agree actions** – The report was received and discussed. Clerk is to pursue Ubico regarding the replacement plants for the Fishponds and Wharf Stream Way.

**18/193 Finance:-**

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented. These will be processed when the new banking arrangements are in place.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Reports were reviewed.

**18/194 Eynsham Neighbourhood Plan.**

- (a) In accordance with agenda item 2, to confirm that members comply with Eynsham Parish Council's Code of Conduct – Declarations of Interest were made and noted at item 18/189.

- (b) To resolve that the Council continues to support the building of a second primary school as part of the Western Strategic Development Area (*ENP6A*) – It was **RESOLVED** that Council continues to support the building of a second primary school as part of the Western SDA.
- (c) To resolve that the Council continues to support Eynsham's aspiration to be part of the 'Knowledge Spine' and confirms its support for a campus style Science Park – otherwise that the wording is changed to correctly reflect aspirations. (*Page 6 (part), 14.11, ENP14C, ENP16*). Members discussed integration of employment on the site and reviewed the wording. It was **RESOLVED** to remove reference to 'campus style' within the document.
- (d) To resolve that the Council continues to support the Local Green Spaces Policy (*ENP12*). Cllrs Andrews, Beach and Rylett abstained from the agenda item. It was **RESOLVED** that the Council continues to support the Local Green Spaces Policy.
- (e) To resolve to submit the updated version of the Eynsham Neighbourhood Plan to West Oxfordshire District Council for taking through the formal stages of adoption (subject to minor amendments raised in the agenda item). It was **RESOLVED** to submit the updated version (with amendments raised at 18/194 (c)) of the Eynsham Neighbourhood Plan to the District Council.

**18/195 To consider attendees and process of the Oxfordshire Cotswolds Garden Village**

**collaboration meetings with Grosvenor** – Cllr Rylett discussed the meeting process. 4 members agreed to attend the meetings which are likely to be held on a regular basis. The Council will invite advisors and other local authority members to the meetings when required.

**18/196 To receive an update on the Bartholomew Room refurbishment project and agree actions** – Members reviewed the draft Schedule of Works. It was agreed to add to the schedule (1) external up-lighting to the front of the building, (2) re-arrange the electrics for an external supply (for Xmas lights) and (3) fully explore the possibilities of installing a disability lift.

**18/197 To receive an update on the B4449 roundabouts refurbishment project and agree actions** – Cllr Mosson proposed that the refurbishment project is commenced using Community Programme Reserves, seconded by Cllr Emery, 9 against, motion not carried. It was **RESOLVED** to hold the project in abeyance until funding is identified and the sponsorship scheme is set-up.

**18/198 To consider a report by Jenks and resolve the Woodland management at Dovehouse Close** – The Clerk reported that tree work is due to be undertaken in the New Year. Clerk is to draft a notice to be delivered to residents in the area of the woodland in Dovehouse Close. It was **RESOLVED** that the Management Plan is approved for the period 2019-2028.

**18/199 To receive reports from Councillors representing the Council on outside bodies and meetings** –

- (a) Cllr Emery & Cllr Rylett – Oxford-Cambridge Expressway Consultation in Botley. Cllr Emery provided copies of the consultation document and reported on the event.
- (b) Cllr Bickley – Allotments Association. It was confirmed that any proposed policies need to be considered by the Council.
- (c) Cllr Rylett – Neighbourhood Action Group. Cllr Rylett reported that the group is considering expanding its remit to become more community based.
- (d) Cllr Beach – Due to time limitations, a full report will be provided at the next meeting.

**18/200 To note dates of the next Eynsham Parish Council meetings:-**

- Finance & General Purposes Committee – 11 December at 7.30pm.
- Planning Committee Meeting – 8 January at 6.30pm (if required).
- Full Council – 8 January at 7.30pm.

**EXCLUSION OF THE PUBLIC AND PRESS:** At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**18/201 To discuss the resignation of an employee and agree actions** – It was noted that the Cleaner has resigned. The current cleaning arrangements are due for review at the end of February. The Clerk and Chairman will review arrangements with the contractors at that time.

The meeting closed at 9.05pm