



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 6 November 2018

MINUTES

Councillors Present - Cllr G Beach (Chairman), Cllr R Andrews, Cllr J Baldwin, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 1 member of the public.

To receive apologies for absence – Cllr A Bickley, Cllr S Brown and Cllr K Crowe.

18/171 To confirm the minutes of the Parish Council meeting of 2 October 2018 – It was **RESOLVED** that the minutes were signed as a true record.

18/172 To confirm the minutes of the Fishponds Committee of 16 October, Traffic Advisory Sub-Committee of 30 October and Play Areas Committee of 30 October 2018 and approve the recommendations contained therein – It was **RESOLVED** that the minutes were signed as a true record and recommendations contained therein were approved.

18/173 To receive Declarations of Interest in agenda items – Cllr Rylett declared an interest in agenda item 9(a) planning application for The Evenlode, Old Witney Road being a neighbour and District Councillor on the Lowlands Sub-Planning Committee.

18/174 Public Participation – None.

18/175 To receive correspondence:-

- (a) Oxford to Cambridge Expressway – Oxfordshire Parish Engagement Event – 23 November, 2.30-6.30pm – West Oxford Community Centre, Botley Road. Cllr Emery offered to attend.
- (b) High Sheriff of Oxfordshire – Nominations for community awards. For future discussion.
- (c) Resident – Hedgehog signage required on Witney Road. Clerk is to obtain approval from Oxfordshire County Council (OCC) for signage to be displayed on the existing speed sign and obtain quotes for signage. Cllr Rylett, Cllr Baldwin and County Cllr Mathew arrived.

18/176 To consider the Clerk's Report and agree actions – The report was received and discussed. The Clerk advised that a Remembrance tree had been collected from OCC in readiness for planting at Hawthorn Road on this coming Remembrance Sunday to commemorate the centenary of the end of WWI. A second tree will be planted in Dovehouse Close if not required at Hawthorn Road as a replacement. It was noted that a structural survey had been undertaken at the Bartholomew Room. The Surveyor advised that the roof does not need any repair work – written report is awaited.

18/177 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Reports were reviewed.
- (d) To note payments approved under 4.1 of the Financial Regulations - Noted.
- (e) To receive an update on online banking and agree transfer date – Forms were available for signature by members with a view to transferring the account in the coming weeks.

County Cllr Mathew provided a report on County Council matters. Serious discussions are being held on congestion charges (for inner Oxford) and workplace parking levies (for outer Oxford). All money raised will be ringfenced and used on roads. It was anticipated that the schemes won't come into force for at least a year. The schemes will help to preserve the historic nature of Oxford and improve the air quality.

Concern was raised about those working and parking at hospitals – it was noted that they will be taken into consideration. Cllr Mathew advised that progress will be reported to the Council.

18/178 Planning matters:-

- (a) To consider planning application 18/02659/FUL - The Evenlode, Old Witney Road - Extension of public house to provide guest rooms. Cllr Rylett left the room and abstained from the item. The Council wishes to support the community' hotels/public houses and agrees with the application in principle. It was felt that the Design & Access Statement needs further information and some of the plans are not entirely clear. It was agreed that the application is requested to be considered by the Lowlands Planning Sub-Committee.
- (b) To consider planning application 18/02817/HHD - 2A Witney Road - Raising and conversion of existing garage roof to form annexe including external staircase, dormer window and rooflights. No objection subject to a condition that the development be used as accommodation ancillary to the existing dwelling and shall not be occupied as a separate dwelling.
- (c) To note recent decisions made. The Clerk advised that the Barnard Gate Garden Village application had been withdrawn by Gladman.

18/179 To consider a quote for the creation of a downloadable map for the Eynsham-Freeland circular walk – Cllr Osborne summarised the work required. It was **RESOLVED** that Paul Hughes is requested to undertake the map work at £200.

18/180 To receive an update on flytipping at the Back Lane car park and agree actions – It was noted that the trade waste is being deposited at the bring site and it will be discussed at the December District Council (WODC) Cabinet meeting.

18/181 To note the new street names for the Thornbury Road development – It was noted that the District Council has approved the Council's recommendation of names for the new development being a selection of those listed on the charity boards in the Bartholomew Room. The proposed speed limit of the development and Taylor Wimpey's other site at Hazeldene, was discussed. There continues to be concerns with the poor state of the highway at Thornbury Road. Cllr Macken arrived.

18/182 To approve a collaborative approach with Grosvenor in developing proposals for the Oxfordshire Cotswolds Garden Village (OCGV) – It was **RESOLVED** that the Council work collaboratively with Grosvenor on the Garden Village proposals. Cllr Rylett is to liaise with Grosvenor on future actions and meetings.

18/183 To receive an update on the amended Eynsham Neighbourhood Plan and agree actions – Cllr Andrews reported that the Neighbourhood Plan is open for public consultation (ends Friday 16 November) and some responses have been received.

18/184 To receive an update on the replacement Pavilion project – The Clerk reported that SWA Architects' quote has been accepted and a topographical survey has been undertaken. A public meeting date has been agreed with SWA Architects for Tuesday 18 December, 7.30pm at the Pavilion to discuss the project. The Clerk advised that the deterioration of the existing structure will be regularly monitored for public safety.

18/185 To receive reports from Councillors representing the Council on outside bodies and meetings –

- (a) Cllr Crowley – Sports Hall Partnership Meeting – (1) Reported that the school's tennis courts need to be upgraded with anti-slip paint at a cost of £9000 in order for facilities to be successfully used by the community outside school hours. It was advised that the group's governance is reviewed and that grants are pursued with the Lawn Tennis Association and WODC. (2) Cllr Crowley advised that community sport and leisure would be better provided for if it could be considered by the Play Areas Committee. It was **RESOLVED** that the Clerk review the Committee's Terms of Reference and liaise with Cllr Zumbuhl accordingly.

- (b) Cllr Beach – Meetings with various organisations regarding the village poppy display. Parking was discussed with District Cllr James and a business owner. A meeting was held with the Community Safety Officer regarding anti-social behaviour. Cllr Beach attended the Garden Village Forum meeting at the Village Hall, Eynsham Baptist Church celebrations and a talk at Agrivert, Cassington.
- (c) Cllr Emery – CPRE Meeting – James Mills, Leader, WODC discussed how Oxfordshire will look in 50 years.

18/186 To note dates of the next Eynsham Parish Council meetings:-

- Planning Committee Meeting – 4 December at 6.30pm (if required).
- Full Council – 4 December at 7.30pm.
- Finance & General Purposes Committee – 11 December at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

18/187 To consider a quote and options for the 3, B4449 roundabouts refurbishment and planting - The Clerk referred to financial information and options for the roundabout work. It was **RESOLVED** that a scheme of 4 different herbaceous perennial shrubs will be planted and refurbishment work undertaken by Ubico. It was noted that maintenance of the plants will be required once or twice a year. Plants are to be sourced from Hawkesmill Nurseries. The project is subject to receipt of grants /local sponsorship.

The meeting closed at 9.30pm