



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 2 October 2018

MINUTES

Councillors Present - Cllr G Beach (Chairman), Cllr R Andrew, Cllr A Bickley, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 1 member of the public.

To receive apologies for absence – Cllr S Brown, Cllr K Crowe, Cllr R Macken, Cllr N Relph and Cllr C Rylett. Cllr J Baldwin was not present.

18/152 To confirm the minutes of the Parish Council meeting of 4 September 2018 – It was **RESOLVED** that the minutes were signed as a true record.

18/153 To confirm the minutes of the Play Area Committee of 11 September, Footpaths Committee of 18 September and Communications Committee of 18 September 2018 and approve the recommendations contained therein – It was **RESOLVED** that the minutes were signed as a true record (with minor amendments) and recommendations contained therein were approved.

18/154 Public Participation – County Cllr Mathew reported that Oxfordshire County Council (OCC) now has a Joint Chief Executive, Yvonne Rees who is shared with Cherwell District Council. A new IT/management system is being rolled out. A commemoration tree supplied to parishes by the Woodland Trust will be available at the end of the month. It was previously agreed to plant this on the Council's land at Hawthorn Road.

18/155 To receive correspondence:-

- (a) A CPRE meeting with Cllr James Mills, Leader of West Oxfordshire District Council (WODC) is scheduled for 29 October, 7-9pm at The Guildhall, Chipping Norton. Noted.
- (b) Scottish & Southern Electricity Networks – Resilience Planning questions. Members discussed perceived vulnerable areas in the village that may need welfare and generation facilities. The Clerk is to respond to the questions and suggest they contact Eynsham News to publish an article.

18/156 To consider the Clerk's Report and agree actions – The report was received and discussed. Cllr Emery arrived. Clerk is to ask Ubico to trim the shrubs on the Toll Bridge/Siemens roundabout. The Clerk discussed planned work at the woodland, Dovehouse Close including the concern raised by a resident who has an overbearing tree in close proximity to their house. The Clerk is to review the trees marked for removal and with the help of Cllr Andrews, publicise the planned work, scheduled date and project.

18/157 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Reports were reviewed. The invoice for Piper Heating and the increasingly poor condition of the Pavilion was discussed. It was felt that the building has very limited life left before it is considered unusable.
- (d) To note payments approved under 4.1 of the Financial Regulations - Noted.
- (e) To note completion of the external audit by Moore Stephens and no matters raised - Noted.

18/158 Planning matters:-

- (a) To consider planning application 18/02721/FUL and 18/02724/FUL – 3 Thornbury Road – Construction of detached dwelling and formation of vehicular access with entrance gates.

No objection to both applications.

- (b) To note new planning appeal for 47 Spareacre Lane - APP/D3125/W/18/3206123. This was noted and also a new planning appeal for Land East of Monkswood, Pink Hill Lane for 52 dwellings. No additional action is required in respect of the appeals.
- (c) To note recent decisions made. 2 decisions were made in the previous month.

18/159 To consider a financial contribution to the Bartholomew Sports Centre (Dual Use Agreement) – Cllr Crowley provided a comprehensive report on past and current use of the centre. It was noted that even though activities for school-age children are subsidised in the school holidays, there is little uptake. Cllr Crowley advised that due to the existing contract between GLL Better and WODC, no financial contribution is required as part of the Dual Use Agreement and this will not alter the Council's general involvement. From Cllr Crowley's research into use of the amenity, it was felt that the new Pavilion should cater for various sports (not just football).

18/160 Christmas Lights at The Square.

- (a) To consider providing permission to hold a Christmas lights switch on event – It was **RESOLVED** that permission is grant to Eynsham Primary School PTA for the event.
- (b) To consider Langston Electrical Services' quote for this years' Christmas lighting services – It was **RESOLVED** that Langston Electrical Services' quote is accepted without the purchase of remote control equipment.

18/161 Pavilion and Oxford Road car parks.

- (a) To consider a reduced hire fee for Eynsham Road Runners – The Club is a regular hirer of the Pavilion and a small number of members now wish to use the changing rooms/showers. It was **RESOLVED** that the Clerk agree a reduced fee with the Club for their future use.
- (b) To discuss security arrangements and agree actions – The Chairman discussed the ongoing issues surrounding security of the north and south Oxford Road Playing Fields. Anti-social behaviour continues to put members of the public and the Council at risk and it was therefore **RESOLVED** to lock (day and night time) the north car park for a period of 1 month on a trial basis with it being extended thereafter. Existing security arrangements will continue for the south side with the additional help of a resident.

18/162 To receive an update on flytipping at the Back Lane car park and agree actions – Flytipping has occurred again which has now been cleared. It was felt that the current recycling bins are inferior compared to the previous ones (which had been replaced due to arson) and that the area would be better used as much needed car parking for the shops rather than a bring site. Clerk is to refer back to (WODC who own the car park) to query the level of plastic currently being recycled and how cardboard can be easily recycled without the need to go to Dix Pit. It was **RESOLVED** that the Clerk request WODC remove the bring site due to their inability to manage it effectively.

18/163 To consider and approve a response to Oxfordshire County Council's Minerals & Waste Local Plan consultation – It was **RESOLVED** that the draft response is approved and submitted.

18/164 To consider and recommend street names for the new Thornbury Road development – It was **RESOLVED** that a selection of the benefactor names listed on the charity boards at the Bartholomew Room are recommended to WODC for the new street names.

18/165 To nominate representatives to attend Oxfordshire Cotswolds Garden Village Forum Meetings held by West Oxfordshire District Council – It was agreed that Cllr Beach will represent the Council at forum meetings. The draft Grosvenor collaboration document was circulated prior to the meeting which was agreed in principle (for formal consideration at the next meeting).

18/166 To receive an update on the amended Eynsham Neighbourhood Plan and agree actions – Cllr Andrews provided a verbal report on the current status of the Neighbourhood Plan which is now online and open for public consultation (ends Friday 16 November). It is anticipated the plan will be considered for submission to WODC at the Council's December meeting.

18/167 To receive reports from Councillors representing the Council on outside bodies and meetings –

- (a) Cllr Bickley reported on an Allotments meeting at which it was noted there is currently a waiting list for plots. Information is to be sourced to support the need for new allotment sites.
- (b) Cllr Beach briefly reported on a number of meetings:- Brize Norton Liaison meeting. Tender meetings for the replacement Pavilion project. Oxfordshire Play Association who wish to organise a fun day on Friday 26 July 2019. Various matters discussed with Ian Hudspeth, OCC including illegal signs on A40 and dockless bikes protocol. It was **RESOLVED** to suspend Standing Orders in order to continue the meeting past 10.00pm. It was further noted that the business case for the Park and Ride is now expected in March. Police and anti-social behaviour concerns were discussed. Thornbury Road and Hazeldene Road highway issues were raised. Ian Hudspeth agreed that both Council areas at The Square should be moved to one title in the Parish Council's name, especially in view of the improvements needed.
- (c) Cllr Emery advised he had attended a 'Need Not Greed' meeting.

18/168 To note dates of the next Eynsham Parish Council meetings:-

- Fishponds Committee – 16 October at 7.30pm.
- Traffic Advisory Sub-Committee – 30 October at 6.30pm.
- Extra Play Area Committee – 30 October at 7.30pm.
- Planning Committee Meeting – 6 November at 6.30pm (if required).
- Full Council – 6 November at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

18/169 To consider the appointment of an architect for the replacement Pavilion project – The Clerk reported on the meetings held with architects. It was **RESOLVED** that SWA Architects are appointed as Architects for the 0-3 build stage of the project.

18/170 To consider quotes for Structural Engineer services for the Bartholomew Room – 2 quotes were considered as a third had not been received. It was **RESOLVED** to appoint Forge Engineering Design Solutions being the least expensive quote.

The meeting closed at 10.15pm