



# EYNSHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 3 April 2018  
**MINUTES**

**Councillors Present** - Cllr G Beach (Chairman), Cllr R Andrews, Cllr A Bickley, Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.

**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 2 members of the public.

**18/48 To receive apologies for absence** – Cllr J Baldwin.

**18/49 Declarations of Interest in agenda items** – None.

**18/50 To confirm the minutes of Council meeting of 6 March 2018** – It was **RESOLVED** that the minutes were signed as a true record.

**18/51 To confirm the minutes of the Finance & General Purposes Committee of 27 February, Planning Committee of 6 March, Footpaths Committee of 20 March and Play Areas Committee of 20 March and approve the recommendations contained therein** – It was **RESOLVED** that the minutes were signed as a true record and recommendations contained therein were approved.

**18/52 To consider and approve the recommendations contained in the Finance & General Purposes Minutes of 14 November 2017** – It was **RESOLVED** that the recommendations contained therein were approved. (Minutes were signed on 5 December 2017, however recommendations were not considered for approval).

**18/53 Public Participation** – County Cllr Mathew reported on current Oxfordshire County Council (OCC) matters. Former County Councillor Rodney Rose, passed away last week after suffering illness for many years. It was noted that Charles addressed the Oxfordshire Growth Board regarding the A40 proposals and intends to address every meeting on the subject to highlight the waste of money planned to be spent. The proposal includes £250m to be spent towards dualling the A40 from Witney to the proposed new Park & Ride at Eynsham and an eastbound bus lane from Eynsham to Oxford.

**18/54 To receive correspondence:-**

- (a) Email West Oxfordshire District Council (WODC) – Local Plan and other Planning Matters – Clerk to respond indicating the Council's interest in S106/CIL training.
- (b) ElanCity – Radar speed sign – For filing with Traffic Advisory Committee documents.

**18/55 To consider the Clerk's Report and agree actions** – The report was received and discussed. Cllr Andrews recommended that a new Traffic Advisory Sub-Committee report directly to the Full Council. Clerk is to check legal compliance in this respect. The impending General Data Protection Regulations (GDPR) were discussed. Clerk is to draft policies and procedures by the end of May.

**18/56 To consider annual subscription to Getmapping software** – The Clerk reported on the benefits of this software. It was **RESOLVED** that the annual subscription cost of £200 is acceptable. Clerk is to check whether Councillors are also able to access the software.

**18/57 To review the Dovehouse Close Tree Survey report and consider options** – Cllr Andrews provided background information on previous tree maintenance and Hazel planting in Area 4 (adjacent to the B4449). The Clerk advised that OCC's Tree Officer has been contacted to understand its tree management plan for the same area in order for a mutually agreeable approach to be planned and budgeted. It was **RESOLVED** that the Clerk will include the recommendations in the report for Areas 1-3 in a job specification for village-wide shrub/tree maintenance work to be undertaken at the beginning of September and await a response from OCC in the meantime.

**18/58 To consider delegating the interview and appointment of candidates to the Senior Committee for the 2 vacancies** – It was **RESOLVED** that the Senior Committee interview and appoint candidates for the 2 vacancies. It was agreed that Cllr Relph may also consider the RFO appointment.

**18/59 To consider re-appointment of Andy Mosson as the Parish Council representative on the Bartholomew Educational Foundation for a further 3 years** – It was **RESOLVED** that Cllr Mosson is appointed for a further 3 year period.

**18/60 Oxford-Cambridge Expressway - to discuss the possibility of Eynsham Parish Council joining with others to demand proper public consultation at an early stage of this important Infrastructure Project** – Correspondence from Woodstock Town Council was circulated prior to the meeting in which it calls for timely and appropriate consultation to be undertaken. It was agreed that an appropriate letter is forwarded to all relevant authorities.

**18/61 To consider allocating funds for the Pavilion replacement project** – In order to consider funding for the project, quotes need to be obtained for the design and planning work. Clerk is to obtain quotes accordingly. It was noted that the Playing Field Managers Association is supportive of a replacement building and grants will be sought from Sport England and the Football Association. Cllr Crowe offered to provide assistance in submitting grant applications.

**18/62 Finance:-**

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented. Cllr Mosson abstained from the agenda item due to late receipt of financial information.
- (b) To approve bank reconciliation – Bank reconciliation was considered and approved by Cllr Stukenbroker and Cllr Bickley.
- (c) To be advised of income and expenditure – Reports were reviewed.

**18/63 To consider a further response to the Further Modifications to the Submission Draft West Oxfordshire Local Plan (2011-2031) Consultation** – Cllr Andrews drafted a response on behalf of the Council which was approved.

**18/64 To receive an update on the Eynsham Neighbourhood Plan and agree actions** – Councillors were due to receive an update the following day from WODC (4 April).

**18/65 To hear reports from Councillors representing the Council on outside bodies:-**

- (a) Cllr Emery – Various District Council Cabinet and Council meetings attended. It was noted that Cllr Emery is not standing for re-election at the forthcoming District Council elections. Cllr Emery advised that a Joint Conference has been organised by NALC and LGA, scheduled for 16 May 2018 at Westminster which Councillors may wish to consider attending.
- (b) Cllr Crowley – Meeting held with a resident and Witney Tennis Club regarding use of tennis courts at Bartholomew School for lessons and general use on a pay-as-you-go basis. Plans will be discussed with the Headteacher on 25 April. The next Bartholomew Sports Centre meeting is scheduled for 10 May. Management of the facilities for use on the above basis is yet to be agreed.
- (c) Cllr Beach – A similar meeting was held with a Bartholomew School teacher who wishes to start a rugby academy, however the management issues remain to be worked through. A meeting held with owners of The Evenlode pub who are drafting plans for an extension to include letting rooms and a conference space. A meeting held with Keith Butler, WODC and the Clerk - no update is available. Attendance of Worton Farm Liaison Meeting regarding restoration work of lakes (alongside the A40). Noted that public access is still being considered. Meeting held with Geoff Barrell, OCC to consider highway lining work at Thornbury Road, Bartholomew Close, Willows Edge, and Star Close in conjunction with planned building work at Bartholomew School.

**18/66 To note dates of the next Eynsham Parish Council meetings:-**

- Annual Parish Meeting – 24 April, 7.30pm at the Village Hall.
- Planning Committee (if required) – 1 May at 6.30pm.
- Annual Parish Council Meeting – 1 May at 7.30pm.

Councillors and residents are to refer to the published meeting agendas for confirmed times.

The meeting closed at 8.47pm