

# EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

Village Hall, 46 Back Lane, Eynsham, Witney, Oxfordshire OX29 4QW

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## Council Summons & Agenda

10 April 2024

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

**Full Council Meeting**  
**to be held on Tuesday 16 April 2024 at 7.30pm**  
**at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)**



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.<sup>1</sup> Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.<sup>2</sup>

The law<sup>3</sup> allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty  
Clerk to the Council

<sup>1</sup> Local Government Act 1972 s85

<sup>2</sup> Public Bodies (Admission to Meetings) Act 1960

<sup>3</sup> Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
  - (a) To approve and sign as a true record the minutes of the Full Council meeting of 19 March 2024.
  - (b) To approve and sign as a true record the minutes of the [Traffic Committee meeting of 26 March 2024](#).
  - (c) To approve and sign as a true record the minutes of the [Planning Committee meeting of 26 March 2024](#).
  - (d) To approve and sign as a true record the minutes of the Amenities & Estates Committee meeting of 9 April 2024 and consider the recommendations contained therein.
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will remain adjourned for this item.
6. **Witney Radio FM**

To consider a request to install a DAB transmitter to the Village Hall and agree actions.
7. **Finance**
  - (a) To approve payment of accounts.
  - (b) To approve bank reconciliation.
  - (c) To review the income and expenditure for the year to date.
8. **SLCC National Conference**

To consider the Deputy Clerk attending the SLCC National Conference in October 2024.
9. **To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.
10. **To note the dates of the next Parish Council meetings at the Village Hall**
  - (a) Traffic Committee meeting – 23 April 2024 at 6.45pm.
  - (b) Planning Committee meeting – 23 April 2024 at 7.45pm.
  - (c) Amenities & Estates Committee – 14 May 2024 at 7.30pm.
  - (d) Traffic Committee meeting – 21 May 2024 at 6.45pm.
  - (e) Planning Committee meeting – 21 May 2024 at 7.45pm.
  - (f) Annual Parish Council meeting – 28 May 2024 at 7.30pm.