



EYNSHAM PARISH COUNCIL

Gravel & Minerals Committee Meeting in the Bartholomew Room
on Monday 23 May 2011 at 7.00 pm

MINUTES

Present: Mr R Andrews, Mr G Beach, Mr D Rossiter and Dr F Wright.

Also Present: Mr M Anderson (Clerk), Prof and Mrs Dowling.

G10/1 Election of a Chairman for the Council Year 2010/11 – It was agreed to elect Cllr Wright as Chairman of the Gravel and Minerals Committee for the Council year 2011/12.

G10/2 Apologies for Absence – Cllr Emery.

G10/3 To receive declarations of interest – Cllr Wright declared a personal interest as he is Chairman of the Eynsham Society.

G10/4 To Recommend Terms of Reference for the Committee – The Terms and Reference as circulated were considered and it was agreed, with amendments, to recommend that the Council adopt these on behalf of the Committee. It was agreed that the voting of non-councillors should reflect that of other committees. **(Post Meeting Note: Amended Terms of Reference below. Non-Councillors are allowed to vote).**

G10/5 Public Participation – Prof Dowling stated his view of the type of communities in Eynsham and that they were opposed to extraction. His main concern was that he was sceptical of the minerals extraction policy.

G10/6 Co-options onto the Committee – It was agreed to consider co-options at a future meeting, when the Council have agreed the Terms of Reference.

G10/7 Gravel and Extraction matters that affect the Parish –

- Oxfordshire County Council's Draft Minerals and Waste Core Strategy –

The Committee understands the County Councillor Mathew will raise the following points:- Eynsham is not included in the current Minerals and Waste Local Plan though houses and recreational facilities are bordering onto the area.

The routing of Vehicles should not be via the toll bridge.

- Other matters discussed –

The County Council cabinet have already decided their strategic approach as the basis for future consultation with the Parishes.

The proposal is for minerals will be drawn from five areas in Oxfordshire, including Eynsham.

The consultation is also that clay can be worked.
OCC have agreed that Eynsham will be consulted in future.
There was no reference to Eynsham in OCC waste disposal proposals document.

G10/8 Date of Next Meeting – 9 January 2012 (provisional).

The meeting closed at 8.12 pm.

Recommendations to Council: The Terms and Reference be agreed.

Terms of reference for the Gravel & Minerals Committee

1. Authority

The Gravel and Minerals Committee is appointed by, and solely responsible to, Eynsham Parish Council. The Committee's duties are defined and agreed by the Main Council, which may vote, at any time, to modify the Committee's powers. The Committee will meet with the frequency it feels is necessary.

2. Membership

The Committee will consist of no fewer than **four elected parish Councillors**, and at its first meeting will elect a Chairman to preside over future meetings – to be re-elected each year following Annual Parish Council meeting. **A quorum will be no fewer than three elected Members.** Up to 3 members who are not members of the Parish Council may be co-opted to provide expertise and guidance and will have full voting rights. Chairman & Vice Chairman of Full Council will have automatic membership and full voting rights.

3 Records of Proceedings

The Committee will meet as detailed above. Written minutes will be taken to record the Committee's decisions and will be circulated to all Councillors for information and adoption at the next Full Council meeting. The Parish Clerk will be responsible for arranging the distribution of the agenda & minutes. Minutes will be recorded by the Clerk or a member of the committee. The minutes will be published at Eynsham Online.

4 Responsibilities

The committee is responsible for an overview of all aspects of Minerals and waste in Eynsham or the area if it affects Eynsham.-

- (i) Keeping updated on proposals relating to Minerals and waste.
- (ii) Recommending to the Council actions to be taken for the benefit and welfare of Eynsham.
- (iii) Co-opting other members as it seems beneficial and appropriate up to a maximum of three additional members
- (iv) To liaise with other government organisations, councils, groups and individuals as necessary for the benefit and welfare of Eynsham.

Clear and concise formal resolutions are required at all times to avoid ambiguity in the minutes and to ensure that the intention of the resolution is conveyed to the members for them to vote on.