

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

20 September 2023

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Planning Committee Meeting
to be held on Tuesday 26 September 2023 at 7.45pm
at Eynsham Village Hall, Back Lane and [remotely by M.Teams](#)



Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.



Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. To receive apologies for absence.

2. To receive Declarations of Interest in agenda items.

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

3. Public Participation

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.

4. Planning matters.

(a) To consider the following applications and any others that are received after the agenda publication date:-

23/02391/HHD	44 Mill Street	Demolition of existing conservatory, proposed single storey rear extension, proposed box dormer to rear elevation and 3 no. pitched roof lights to front elevation and removal of chimney.
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(b) To review the planning applications log, note recent decisions and consider any required actions by the Clerk.

5. Neighbourhood Plan

(a) To welcome members of the working group, receive the Character Assessment Area documents and consider the following recommendations:-

- i. Maintain a rural village character.
- ii. Create a Design Review Panel.
- iii. Commission a traffic study.
- iv. Reflect village heritage in the design of new development.
- v. Reflect heritage in new signage.

(b) To resolve to apply for an additional Locality grant for Neighbourhood Plan support.

(c) To receive an update on the latest draft of the Neighbourhood Plan and agree actions.

6. West Oxfordshire District Council

(a) To consider making representations on any [key issues](#) of West Oxfordshire District Council's Local Plan 2041.

(b) To receive an update on the recent West Oxfordshire District Council Development Liaison Meeting and agree actions.

7. Budget 2024/25

To consider budget requirements for the next financial year for recommendation to the Finance & General Purposes Committee.