



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee meeting held
in the Bartholomew Room at 7.30 pm
on Tuesday 21 February 2017

MINUTES

Present: Mr G Beach (Chair), Mr R Andrews, Mr Mosson, Mr N Relph, Mr D Stukenbroeker

In attendance: Rachel Faulkner (Clerk) and Nicky Clargo (Finance Assistant)

17/F/94 Apologies for Absence – Mr R Macken.

17/F/95 Declarations of interest – None.

17/F/96 The minutes of the meeting held on 8 November 2016 were signed by the Chair as a true record of the meeting.

17/F/97 Public Participation – None.

17/F/98 The committee reviewed the income and expenditure for the year up to January 2017.
(invoice to Allotments)

17/F/99 The committee **RECOMMENDED** agreeing the Statement of Internal Control, Financial Risk Assessment & Internal Control Risk Assessment.

17/F/100 The committee discussed the Asset Register.

It was **RECOMMENDED** that the funds received for the sale of the mower and trailer to be transferred to Asset Replacement reserves. These items to be removed from the Asset Register. The Asset register was not confirmed and further work is required.

17/F/101 The committee discussed the Standing Orders and Financial Regulations. The committee agreed to amend the Standing Orders to include new legislation regarding transparency and alter incorrect numbering.

17/F/102 The committee **RECOMMENDED** that the Clerk renew insurance cover for June 2017 to May 2018 providing it does not exceed a 10% increase.

17/F/103 Date of next meeting –Tuesday 11 July at 7.30pm

The meeting closed at 8.40pm.