



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee Meeting
held in the Bartholomew Room at 7.30pm
on Tuesday 14 November 2017

MINUTES

Present: Cllr Richard Andrews, Cllr Gordon Beach, Cllr Patricia Crowley, Cllr Andy Mosson, Cllr Sue Osborne, Cllr Nick Relph and Cllr Dennis Stukenbroeker.

In attendance: Clerk to the Council and Nicky Clargo, Finance Assistant.

17/F112 To receive apologies for absence – Cllr Ross Macken.

17/F113 To receive Declaration of Interest in agenda items – None.

17/F114 To review the minutes of the last meeting 25 July 2017 – The minutes were reviewed. Cllr Beach joined the meeting.

17/F115 Public Participation – to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders – None.

17/F116 To consider adoption of a Grants Policy – It was **RESOLVED** that a policy is drafted that focuses on benefits of the parish's residents.

17/F117 To receive applications for grants 2017/18 – The Committee received and considered applications for grants in 2017/18 using The General Power of Competence. The Committee

RECOMMENDED the following payments:-

- (a) Eynsham Good Neighbour Network - £400
- (b) Acre End Pre-School - £400
- (c) Oasis - £325
- (d) Eynsham Churches Holiday Club - £250
- (e) Royal British Legion - £150 (donation)

17/F118 Current financial update:-

- (a) **Half year end review/update of budgets and reserves** – It was **RECOMMENDED** that the Wharf Stream Way Reserves will be reviewed by the Finance Assistant and closed using funds from General Reserves (if appropriate). It was noted that Fishponds needs a grass cutting budget in the future and Ubico's recent invoices for Play Areas need to be separated (street cleaning and equipment maintenance). Clerk is to add S106 Funding to future November meeting agendas for consideration.
- (b) **To recommend any virement or transfer to earmarked reserves** – None.

17/F119 To make recommendations for the budget and Precept for 2018/19 financial year – Cllr Osborne advised that the Fishponds may need dredging at a substantial cost. It was felt the cost should be met using General Reserves. Clerk is to doublecheck what S106 funds currently remain for Wharf Stream Way with West Oxfordshire District Council. The Committee considered and recommended a draft budget for 2018/19 subject to the tax base and support grant information from West Oxfordshire District Council. The draft budget includes £14,000 to Reserves and an increase in tax of c. 1%. The budget, Precept and all recommendations contained in these minutes will be considered and resolved at the Council's meeting in January.

17/F120 To discuss Council's hire charges for Pavilion and Bartholomew Room – It was **RECOMMENDED** that the hire charges remain unchanged for all Council-owned property, for the following financial year.

17/F121 To review the Council's banking arrangements – It was **RECOMMENDED** that the Council use online banking services with its current bank subject to the system working satisfactorily. All current signatories are to have access to authorise payments (dual authorisation required) and the Clerk and Finance Assistant to have administration access only.

17/F122 To consider amendments to the Financial Regulations – It was **RESOLVED** to adopt with amendments, the latest version of Financial Regulations by NALC.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

17/F123 To consider salary scales for 2018/19 – It was **RECOMMENDED** to continue with the current NALC/SLCC salary scales.

17/F124 To consider staff Christmas payments – It was **RECOMMENDED** to continue with the same practice as last year.

17/F125 To confirm date of the next meeting – 27 February 2018.

The meeting closed at 9.20pm.