



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee Meeting
held in the Bartholomew Room at 7.30pm
on Tuesday 25 July 2017

MINUTES

Present: Cllr Richard Andrews, Cllr Gordon Beach, Cllr Andy Mosson, Cllr Nick Relph and Cllr Dennis Stukenbroeker
In attendance: Clerk.

17/F104 To elect a Committee Chairman for 2017/18 – Cllr Relph was elected as Chairman for the Council year 2017/18.

17/F105 To receive apologies for absence – Nicky Clargo, Finance Assistant and Cllr Ross Macken.

17/F106 To receive Declaration of Interest in agenda items – None.

17/F107 To review the minutes of the last meeting – 21 February 2017 – The minutes were reviewed.

17/F108 Public Participation – to receive submissions from members of the public relating to items on the agenda, in accordance with the Council’s Code of Conduct and Standing Orders – None.

17/F109 Current financial update – to review the income and expenditure for the year to 30 June 2017 – Cllr Relph proposed that a meeting is held with the Finance Assistant to discuss regularisation of finance reports and the Clerk’s access to the accounting software. It was agreed that the Clerk will produce a financial summary report for consideration at future Committee meetings. It was

RESOLVED that the sum of £2300 is transferred from the Community Programme Reserves to 108 4056 Community Facilities Legal & Professional Fees to cover the Urbanists recent invoice. It was **RESOLVED** that 105 4082 hire fee £80 is re-posted to 105 1082 Pavilion Income-Lettings.

17/F110 To consider and recommend amendments to the Asset Register – Cllr Stukenbroeker reported on the work he has undertaken to review the Council’s property. The Clerk advised that the Fixed Asset Register had been updated accordingly (circulated to Councillors) and considered it correct as at 1 April 2017. It was **RESOLVED** that the Asset Register is recommended for approval by the Full Council at the next meeting.

17/F111 To confirm date of the next meeting – 14 November 2017 – The date was confirmed at which the Precept Budget will be drafted.

The meeting closed at 8.00pm.