



# EYNESHAM PARISH COUNCIL

You are summoned to attend the Communications Committee Meeting  
at the Bartholomew Room at 7.30pm on Tuesday 18 September 2018

## AGENDA & SUMMONS

1. To receive apologies for absence.
2. To receive Declarations of Interest in agenda items.
3. To review the minutes of the meeting of the 12 June 2018.
4. **Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.**
5. To receive correspondence and agree actions.
6. **To review communication arrangements in relation to:-**
  - (a) Managing editor / distributor required for Eynsham Directory.
  - (b) Managing editor / distributor required for Eynsham Unlocked.
  - (c) Abbey Heritage Trail leaflet.
  - (d) Clerk's section in Eynsham News.
7. **To consider and recommend communications requirements of:-**
  - (a) West Eynsham Strategic Development Area consultation.
  - (b) Eynsham Neighbourhood Plan.
  - (c) Parish election in May 2019.
8. **To consider a Council press release on adoption of West Oxfordshire District Council's Local Plan (anticipated 27 September).**
9. To consider drafting a Communications Strategy.
10. To review income and expenditure against budget.
11. To consider budget requirements and S106 priorities (if applicable) for 2019/20 financial year.
12. To consider contributions to Eynsham News - annual review and next issue.
13. Date of next meeting – 29 January 2019.

Katherine Doughty, Clerk to the Council – 12 September 2018

**The public and press are welcome to attend.**

**Please contact the clerk if you have concerns regarding accessibility.**

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